



Dear Cook Applicant:

Thank you for your interest in serving with us at DuBois Center. We are a church camp and retreat center related to the United Church of Christ in Southern Illinois. Church affiliation is not a requirement of the job.

DuBois Center is a very special place and we celebrate that our guests and campers come from diverse backgrounds. They travel from throughout Southern Illinois and beyond. There is no "typical" guest. We host retreats for churches from a variety of denominations and special interest weekends (quilting, art, family, to a name just a few). A number of school groups spend three to five days at DuBois in the spring or fall participating in our experiential education program. June and July are packed with summer campers from all walks of life, and it's hard to find an open day at DuBois in October.

Our cooks are key members of our staff team, and play a vital role in helping DuBois Center achieve its mission. Preparing appealing meals and providing friendly service is a significant piece of our "ministry of hospitality." Even though our cooks are generally in the kitchen, they are among the "public faces" of DuBois Center, interacting regularly with volunteers, program and site staff, campers and guests.

If this position and our ministry setting sound interesting to you, please review the attached Position Description carefully. It is fairly detailed and will give you a good idea of the scope of the job, as well as the qualifications. After reviewing the attached materials, if you have unanswered questions, please feel free to contact me at [dcinfo@DuBoisCenter.org](mailto:dcinfo@DuBoisCenter.org) or 618.787.2202.

Peace,

*Shirley Asmussen*

Shirley G. Asmussen  
Director

**Growing Together... In Faith, in Respect for Ourselves and Others, and in our Care for Creation**