



March 2022

TO: Illinois Dept. of Health & Human Services Recipients
FROM: DuBois Center Title XX Coordinator
RE: Summer Camp

DuBois Center provides camping experiences for children who meet guidelines set by the Illinois Dept. of Human Services. This opportunity is available through the American Camp Association's contract with the State of Illinois through the Title XX program.

ELIGIBILITY: Must be a resident of Illinois and qualify for any ONE of the following:

- Temporary Assistance for Needy Families (TANF),
- Supplemental Nutrition Assistance Program (SNAP), or
- Medical Services

AGE QUALIFICATIONS: Completed grades 1 -12 by June 2022 (or by the end of summer school)
Half-week sessions are available for adults and 5, 6 and 7 year old children together.

HOW DO WE SIGN UP?

DO NOT send any money. If accepted, camp fees will be paid by ACA, the Department of Human Services and DuBois Center.

1. Find the camp sessions (1st & 2nd choices) in the brochure that your camper(s) would like to attend.
2. Complete & sign the CAMPER REGISTRATION FORM—ACA—Title XX. List only one camper per camper registration form. Make additional copies if needed.
3. Complete & sign BOTH SIDES of the **DuBois Center – Title XX Camper Info & Authorization Form**. If you are applying for more than 4 children, make additional copies of the required forms.
4. Mail all forms to DuBois Center; 2561 Quarry Road; DuBois IL 62831 OR scan and send to dcinfo@duboiscenter.org with email subject line "Title XX Application - [CAMPER NAME]"
5. **Do not send any health information yet.**

WHEN AND HOW WILL WE FIND OUT IF WE ARE ACCEPTED? After we receive your fully completed Camper Registration Form(s) and Camp Information & Authorizations(s), you will be notified by mail or email. There are three possible notifications:

- (a) that your application is verified and the dates you chose are accepted,
- (b) to offer an alternative date, if the ones selected are already full, or
- (c) to inform you that the subsidized camp slots are already full.

Camp session assignments are made on a first come – first assigned basis. **We will date your file when all the fully completed application pieces are received.** Please DOUBLE-CHECK them before sending. The number of campers we can accept is based on our allocation from the American Camp Association and the space available in the specific sessions requested. Last year we had more requests than slots available.

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WILL THERE BE OTHER FORMS TO COMPLETE? **Yes!**

If your child(ren) is accepted, you may find these forms on our website OR you can contact our registrar to be sent a follow-up packet. Packing lists, FAQs, registration instructions and more are on our website - but we can send any of this information by mail if you would prefer. **Required forms:**

- **HEALTH PROFILE** – The Health Profile can be completed online, or on paper and mailed back to camp. It will be due by the date listed on the confirmation letter, but at least two weeks **BEFORE** the camper's session. Every person attending camp must have a fully completed Health Profile with signed authorizations.
- **Pick-up Authorization Form** – On this form, you list those individuals you authorize to pick up your camper from camp. **Bring this form with you to DuBois Center on the first day of your child's camp.**

QUESTIONS?

Many questions can be answered on our website: DuBoisCenter.org

For issues with registration, or to request forms to be mailed to you, contact our registrar's office at register@duboiscenter.org or by calling 618-357-1809

Our main office contact info is listed below.

The Camp & Retreat Center of the Illinois South Conference of the United Church of Christ

DuBois Center • 2651 Quarry Road • DuBois IL 62831
www.DuBoisCenter.org

618.787.2202
dcinfo@DuBoisCenter.org